



CITY OF MABLETON, GEORGIA
Riverside EpiCenter
135 Riverside Pkwy, Austell, GA 30168
April 9, 2025 at 6:30 PM

The Honorable Michael Owens, Mayor
The Honorable Ron Davis, District 1 Councilmember
The Honorable Dami Oladapo, District 2 Councilmember
The Honorable Keisha Jeffcoat, Mayor Pro Tem/District 3 Councilmember
The Honorable Patricia Auch, District 4 Councilmember
The Honorable TJ Ferguson, District 5 Councilmember
The Honorable Debora Herndon, District 6 Councilmember

CITY COUNCIL REGULAR MEETING AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA**
- 6. PUBLIC HEARINGS**
- 7. PRESENTATIONS/ACKNOWLEDGEMENTS/PROCLAMATIONS**
- 8. APPOINTMENTS**
 - a. Appointment of Directors**
- 9. PUBLIC COMMENTS** - 2 minutes per speaker - no more than 30 minutes for all speakers.
Anyone wishing to make a public comment should complete and submit the public comment card to the City Clerk prior to the start of the meeting.
- 10. CONSENT AGENDA**
 - a. Approval of March 26, 2025 Regular Meeting Minutes**
 - b. Approval of March 26, 2025 Work Session Minutes (5:15 pm)**
 - c. Consideration and Approval of Resolution of the City of Mableton Establishing a Fee Schedule for Vendor Participation in City Events and for Other Lawful Purposes**
- 11. UNFINISHED BUSINESS**
- 12. NEW BUSINESS**
 - a. A Resolution to Approve Georgia Fund 1 (LGIP) Resolutions Authorizing City Manager and Finance Director to Access the City of Mableton Georgia Fund 1 Accounts and to Authorize the Mayor to Execute the Georgia Fund 1 Resolutions - Finance Director Karen Ellis**

- b. A Resolution of the City of Mableton Designating Signatories for the City of Mableton - Finance Director Karen Ellis**
- c. First Read - Consideration of an Ordinance Creating Chapter 6, Municipal Court of the City of Mableton Code of Ordinances - City Attorney Emilia Walker-Ashby**

13. OTHER BUSINESS/DISCUSSION

14. CITY MANAGER'S ANNOUNCEMENTS/COMMENTS

15. CITY ATTORNEY/CITY CLERK/STAFF ANNOUNCEMENTS/COMMENTS

16. MAYOR AND COUNCIL ANNOUNCEMENTS/COMMENTS

17. EXECUTIVE SESSION (IF NEEDED) FOR LITIGATION (O.C.G.A. 50-14-3(B)(1)(A)REAL ESTATE(O.C.G.A. 50-14-3 (B)(1)) PERSONNEL (O.C.G.A. 50-14-3 (B)(2)) AND MISC. EXEMPTIONS (O.C.G.A. 50-14-3 (B)(4)&(5))

18. ADJOURNMENT

Persons with special needs relating to handicapped accessibility, disability, or foreign language may contact the City Clerk at (404) 927-9502 or susan.hiott@mableton.gov at least three days prior to the meeting. The clerk can be located at the City of Mableton Offices, Riverside EpiCenter, 135 Riverside Pkwy, Austell, Georgia 30168 during regular office hours.



AGENDA ITEM MEMORANDUM

MEETING OF: April 9, 2025

DEPARTMENT: [DEPARTMENT]

ISSUE/AGENDA ITEM TITLE: Appointment of Directors

BACKGROUND/SUMMARY:

BUDGETED/FINANCIAL IMPACT – FUND:

RECOMMENDATION:

ATTACHMENTS: None



AGENDA ITEM MEMORANDUM

MEETING OF: April 9, 2025

DEPARTMENT: [DEPARTMENT]

ISSUE/AGENDA ITEM TITLE: Approval of March 26, 2025 Regular Meeting Minutes

BACKGROUND/SUMMARY:

BUDGETED/FINANCIAL IMPACT – FUND:

RECOMMENDATION:

ATTACHMENTS:

1. March 26, 2025 Regular Meeting Minutes



CITY OF MABLETON, GEORGIA

Riverside EpiCenter
135 Riverside Pkwy, Austell, GA 30168
March 26, 2025 at 6:30 PM

The Honorable Michael Owens, Mayor
The Honorable Ron Davis, District 1 Councilmember
The Honorable Dami Oladapo, District 2 Councilmember
The Honorable Keisha Jeffcoat, Mayor Pro Tem/District 3 Councilmember
The Honorable Patricia Auch, District 4 Councilmember
The Honorable TJ Ferguson, District 5 Councilmember
The Honorable Debora Herndon, District 6 Councilmember

CITY COUNCIL REGULAR MEETING MINUTES

1. CALL TO ORDER

Mayor Pro Tem Keisha Jeffcoat called the meeting to order at 6:31pm.

2. ROLL CALL

Deputy City Clerk Alison Benson conducted the roll call and a quorum was present. Mayor Owens was absent due to travel. City Clerk Susan Hiott was absent as well due to illness.

3. INVOCATION

Councilmember Ron Davis led the invocation.

4. PLEDGE OF ALLEGIANCE

Councilmember TJ Ferguson led in the Pledge of Allegiance.

5. APPROVAL OF AGENDA

Motion was made by Councilmember Oladapo to approve the agenda as written and seconded by Councilmember Davis. The motion passed 6-0.

6. PUBLIC HEARINGS

None.

7. PRESENTATIONS/ACKNOWLEDGEMENTS/PROCLAMATIONS

None.

8. APPOINTMENTS

None.

9. PUBLIC COMMENTS - 2 minutes per speaker - no more than 30 minutes for all

speakers. Anyone wishing to make a public comment should complete and submit the public comment card to the City Clerk prior to the start of the meeting.

Deputy Clerk Benson announced the names of those who wished to speak. Those who spoke were:

- Sam Culbreath, Chairman of Austell Community Task Force, invited everyone to their general meeting on Monday, April 1 at 7 pm. at the South Cobb Recreation Center. He announced information about the Cobb County Commission District Four Clean Up on the following Saturday.
- Cassandra Brown, resident of District 4, spoke about the 2020 Mableton Feasibility Study. She pointed out details about the park land in Mableton, being 534 acres, Per the study, Mableton should be able to acquire the parkland at \$100 an acre. The parks were to be one of the key services. She urged the mayor and council not to lose sight of the issue in order for Mableton to acquire the parks.
- Bryce Lingenfelter, resident of District 5, asked questions about waste management. He could not find the twelve haulers to be approved. He thanked whoever cleaned up Clay Road. He asked how many cars were allowed in a driveway under the Code of Mableton.
- Rebecca Ford, resident of District 3, Chair of Mableton Improvement Coalition Zoning Committee, spoke about the intersection at 440 Veterans Memorial Highway being an eyesore. She expressed concerns that a potential school bus fueling station was in the works.

10. CONSENT AGENDA

Motion was made by Councilmember Herndon to approve the Consent Agenda as written and seconded by Councilmember Ferguson. The motion passed 6-0.

- a. **Authorization for the Mayor to Execute a Solid Waste Contract with American Disposal Services of Georgia, Inc.**
- b. **Authorization for the Mayor to Execute a Solid Waste Contract with Arrow Inc. dba Arrow Waste**
- c. **Authorization for the Mayor to Execute a Solid Waste Contract with Custom Disposal Service, Inc.**
- d. **Authorization for the Mayor to Execute a Solid Waste Contract with Diamond Disposal, Inc.**
- e. **Authorization for the Mayor to Execute a Solid Waste Contract with Fast Trash Sanitation, LLC**
- f. **Authorization for the Mayor to Execute a Solid Waste Contract with GFL Environmental**
- g. **Authorization for the Mayor to Execute a Solid Waste Contract with Red Oak Sanitation and Recycling**
- h. **Authorization for the Mayor to Execute a Solid Waste Contract with Reliable Sanitation, Inc.**
- i. **Authorization for the Mayor to Execute a Solid Waste Contract with BFI Waste Services, LLC dba Republic Services**

- j. **Authorization for the Mayor to Execute a Solid Waste Contract with Residential Sanitation Services, LLC**
- k. **Authorization for the Mayor to Execute a Solid Waste Contract with Southeastern Waste Collection, LLC**
- l. **Authorization for the Mayor to Execute a Solid Waste Contract with Trash Taxi of Georgia, LLC**
- m. **Authorization for the Mayor to Execute a Solid Waste Contract with Waste Pro of GA, Inc.**
- n. **Authorization for the Mayor to Execute a Solid Waste Contract with Georgia Waste Systems, LLC dba WM**
- o. **Approval of March 10, 2025 Work Session Minutes**
- p. **Approval of March 12, 2025 Regular Meeting Minutes**

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- a. **Consideration and Approval of an Agreement for Grant Writing Services between the City of Mableton and Fund It Forward - Sustainability, Waste and Beautification Director Emily Groth**

Mayor Pro Tem Jeffcoat introduced the item and recognized Sustainability Waste and Beautification Director Emily Groth who provided additional information. The agreement was for a flat monthly fee for a twelve-month term. Fund It Forward works with a variety of different organizations and municipalities throughout the United States, including the nearby municipalities of Norcross, Powder Springs, and South Fulton. City Manager Tanks explained how the City was being fiscally responsible and was looking at additional revenues, including looking for opportunities to receive grant funding, noting the possibility of having to match some of the grants. Mayor Pro Tem Jeffcoat spoke about the importance of bringing on the grant writing firm.

Motion was made by Councilmember Auch and seconded by Councilmember Herndon for the approval of an Agreement for Grant Writing Services between the City of Mableton & Fund It Forward. Motion passed 6-0.

- b. **Consideration and Approval of a Memorandum of Understanding between the City of Mableton, Food Well Alliance, Beyond Zero Waste, and Compost Cowboys for a Pilot Community Composting Program - Sustainability, Waste and Beautification Director Emily Groth**

Mayor Pro Tem Jeffcoat introduced the item and recognized Sustainability, Waste, and Beautification Director Emily Groth who provided additional explanation about the pilot program. Ms. Groth explained:

- There is no cost to the City.
- It is a two-year pilot program.
- The City of Mableton has established a partnership with Food Well Alliance to enhance environmental and agricultural initiatives within the community.
- Mableton has been invited to join a regional composting program. This pilot community composting initiative will feature one drop-off location in Mableton at

6116 Mableton Parkway.

- Education about the program and next steps will follow.

City Manager Tanks referenced a conversation between the Council and the residents about how the City will make efforts to clean up the city and implement green initiatives. He commended Ms. Groth for already delivering toward sustainability and making the City better. Mayor Pro Jeffcoat thanked Ms. Groth for her efforts. Ms. Groth thanked Special Projects Manager Xavier Ross and Councilmember Auch for doing a lot of leg work earlier in the year to get this program off the ground.

Motion was made by Councilmember Davis and seconded by Councilmember Ferguson for the approval of the Memorandum of Understanding between the City of Mableton, Food Well Alliance, Beyond Zero Waste, and Compost Cowboys for a Pilot Community Composting Program. The motion passed 6-0.

c. Consideration and Approval of Resolution Adopting the Cobb County 2040 Comprehensive Plan as the Interim Comprehensive Plan for the City of Mableton Until the Completion and Adoption of the City's Mableton 2045 Comprehensive Plan and for Other Purposes - Special Projects Manager Xavier Ross

Mayor Pro Tem Jeffcoat introduced the item and recognized Special Projects Manager Xavier Ross who provided additional explanation. He explained the resolution is a legal measure to help check off a requirement with the Department of Community Affairs. The recommendation is to adopt the Cobb County Comp Plan as it relates to the City of Mableton as an interim plan until the City adopts the Comp Plan 2045.

Councilmember Herndon asked what the process was for implementing the City's own 2045 Comprehensive Plan. Attorney Walker-Ashby stated we would complete the public hearing process and adopt a resolution. The resolution's attachment would include the new 2045 Comprehensive Plan. Councilmember Ferguson asked for an additional explanation. City Attorney Walker-Ashby reiterated there would be a resolution and the body of the plan would be attached. It will be similar to the one being adopted that night. By State Law, there must be a Comprehensive Plan in place. This Cobb County Comp Plan is a placeholder. The Cobb County has already met all requirements, so the City can just adopt it as a placeholder.

Motion was made by Councilmember Oladapo and seconded by Councilmember Herndon for the approval of a Resolution Adopting the Cobb County 2040 Comprehensive Plan as the interim Comprehensive Plan for the City of Mableton until the Completion and Adoption of the City's Mableton 2045 Comprehensive Plan and for Other Purposes

d. Consideration and Approval of Mayor to execute in substantial form an Agreement between the City of Mableton and Cobb County, by and through the Cobb County Board of Elections and Registration for the November 4, 2025, General Election and any Subsequent Runoff Required on December 2, 2025 - City Attorney Emilia Walker-Ashby

Mayor Pro Tem Jeffcoat introduced the item and recognized City Attorney Walker-Ashby who pointed out that the Council recently adopted the election code which designated the City Clerk as the Municipal Election Superintendent and that the City can contract with the

County for conducting the elections. This is now the agreement with the Cobb County Board of Elections and Registration to conduct the November 4, 2025, election. She named the services of the Board of Elections and Registration and other terms of the agreement. There is no cost for the November 4th election. However, if there is a run-off, there will be an additional fee.

Motion was made by Councilmember Auch and seconded by Councilmember Herndon for the Approval of the Mayor to Execute in substantial form an Agreement between the City of Mableton and Cobb County, by and through the Cobb County Board of Elections and Registration (for the November 4, 2025, General Election and Subsequent Runoff Required on December 2, 2025).

e. Consideration and Approval of Resolution to Amend the Pay and Classification Plan - City Manager Bill Tanks

Mayor Pro Tem Jeffcoat introduced the item and recognized City Manager Tanks who pointed out the importance of cleanliness of the city (code enforcement) and development (zoning). He explained how after real-time assessment, talking with staff, and discussing with subject matter experts, the proposed Pay and Classification Plan is proposed to add four net new positions and modify one position to a supervisor role. He provided an additional explanation of why he was asking for amendments to the Pay and Classification Plan.

Motion was made by Councilmember Auch and seconded by Councilmember Ferguson for the Approval of a Resolution to Amend the Pay and Classification Plan. The motion passed 6-0.

13. OTHER BUSINESS/DISCUSSION

14. CITY MANAGER'S ANNOUNCEMENTS/COMMENTS

City Manager Tanks thanked Sustainability, Waste, and Beautification Director Emily Groth for getting the Waste Management Services finalized by March 26, 2025. The City was officially operating a waste management service in the City of Mableton.

15. CITY ATTORNEY/CITY CLERK/STAFF ANNOUNCEMENTS/COMMENTS

No comments.

16. MAYOR AND COUNCIL ANNOUNCEMENTS/COMMENTS

Summary of Council's comments:

- All Council expressed their appreciation to those who attended the meeting.
- Councilmember Oladapo announced her town hall for District 2 would be on April 24, 2025 at Pure Hope Church.
- Councilmember Auch answered questions that arose from the public comment.
 - Waste Management haulers were not listed on the City's website yet, but the

website will be updated soon. She explained why she voted against approval of the agenda because there was an item to select a website. It was removed without Council's consensus. She wanted to have a discussion. The City was moving forward on that. She commented about having consistency going forward in removing items from the agenda.

- Clay Road Cleaned Up - Barry Krebs and/or Friends of Mableton with Jeff Padgett probably cleaned Clay Road.
- Parks - The City was in the process of discussing SDS - Service Delivery Strategy. She will provide updates as she has answers.
- Councilmember Ferguson acknowledged all that attended and thanked those that showed up to his town hall. He spoke about the Mableton 2045 Comp Plan. He spoke about the need for the men of Mableton to be mindful of mental health. He asked staff to organize a couple of events to discuss mental health.
- Councilmember Herndon announced that she (of District 6) and Councilmember Auch (of District 4) would have a joint town hall on tax day, April 15th at 6:30 at the Girl Scout Camp, Timber Ridge, 5540 North Alan Road, Mableton, GA
- Mayor Pro Tem Jeffcoat spoke about the loss of one of her district's residents who was struck by a car. She attended the wake and memorial service. The family was facing the burden of funeral services. She asked members to go to her Facebook page for details of the Go Fund Me Page.
- Mayor Pro Tem reported that the Mayor and City Council and Mableton went to the Capitol for Mableton Day at the Capitol. It was an inspiring event. The event showed the City was unified and had collaboration of the community and legislators.
- Mayor Pro Tem Jeffcoat extended Happy Birthdays to Deputy Clerk Alison Benson and HR Specialist Rochelle Blalock. She provided details of the Epi Farmers Market. She announced her town hall meeting would be on March 31, 2025 from 6 to 8 pm at the Cobb Works Building. She directed everyone to go to her Facebook page for details.

17. EXECUTIVE SESSION (IF NEEDED) FOR LITIGATION (O.C.G.A. 50-14-3(B)(1)(A) REAL ESTATE (O.C.G.A. 50-14-3 (B)(1)) PERSONNEL (O.C.G.A. 50-14-3 (B)(2)) AND MISC. EXEMPTIONS (O.C.G.A. 50-14-3 (B)(4)&(5))

Motion was made by Councilmember Auch and seconded by Councilmember Herndon to enter into executive session for personnel and real estate. Yeas: Davis, Oladapo, Jeffcoat, Auch, Ferguson, and Herndon

Motion was made by Councilmember Oladapo and seconded by Councilmember Auch to exit executive session (9:01 pm) Yeas: Davis, Oladapo, Jeffcoat, Auch, Ferguson, and Herndon

18. ADJOURNMENT

Motion was made to adjourn by Councilmember Herndon and seconded by Councilmember Ferguson to adjourn. The motion passed unanimously. The meeting adjourned at 9:02 pm.

Dr. Michael Owens, Mayor

Susan Hiott, City Clerk



AGENDA ITEM MEMORANDUM

MEETING OF: April 9, 2025

DEPARTMENT: [DEPARTMENT]

ISSUE/AGENDA ITEM TITLE: Approval of March 26, 2025 Work Session Minutes (5:15 pm)

BACKGROUND/SUMMARY:

BUDGETED/FINANCIAL IMPACT – FUND:

RECOMMENDATION:

ATTACHMENTS:

1. March 26, 2025 Work Session Minute



CITY OF MABLETON, GEORGIA

Riverside EpiCenter
135 Riverside Pkwy, Austell, GA 30168
March 26, 2025 at 5:15 PM

The Honorable Michael Owens, Mayor
The Honorable Ron Davis, District 1 Councilmember
The Honorable Dami Oladapo, District 2 Councilmember
The Honorable Keisha Jeffcoat, Mayor Pro Tem/District 3 Councilmember
The Honorable Patricia Auch, District 4 Councilmember
The Honorable TJ Ferguson, District 5 Councilmember
The Honorable Debora Herndon, District 6 Councilmember

CITY COUNCIL WORK SESSION MINUTES

1. CALL TO ORDER

Mayor Pro Tem Keisha Jeffcoat called the meeting to Order at 5:23pm

2. ROLL CALL

Deputy City Clerk Alison Benson conducted the roll call and a quorum was present. Mayor Owens was absent.

3. APPROVAL OF AGENDA

Motion was made by Councilmember Herndon to approve the Agenda as written and Councilmember Oladapo seconded.

4. AGENDA ITEMS AND DISCUSSION

a. Comprehensive Comp Plan Update - Special Projects Manager Xavier Ross

Special Projects Manager Xavier Ross was delayed due to traffic, so this item was discussed during the Pre-Regular Meeting Agenda Review under New Business - Item C.

5. PRE REGULAR MEETING AGENDA REVIEW

Mayor Pro Tem Jeffcoat called for a review of the Consent Agenda. She highlighted that the City now has 14 contracted haulers. Councilmember Ferguson asked if others could sign up. Sustainability, Waste & Beautification Director, Emily Groth, explained that haulers could still join. Director Groth explained that latecomers may miss second-quarter environmental fees. Councilmember Ferguson commended Director Groth for her work to help quickly implement this service.

Mayor Pro Tem Jeffcoat discussed an agreement for grant writing services. City Manager Tanks explained the need and introduced Chris Brewer, who will be providing contract grant-writing services at a flat monthly rate. Councilmember Auch inquired about hiring a full-time grant writer. City Manager Tanks confirmed that hourly was a better price. Director Groth clarified that Brewer's contract is for 12 months at \$1,600/month, a flat fee. She also mentioned that the next step would be to bring Mr. Brewer before the Council &

Directors.

Mayor Pro Tem Jeffcoat introduced the community composting program, a free two-year pilot initiative in partnership with Food Well Alliance. Director Groth will provide further details via presentation during the Regular Meeting. Councilmember Auch inquired about the number of locations, and Director Emily confirmed that there would be one.

Mayor Pro Tem, introduced the next item, which is the adoption of Cobb County 2040 Comp Plan. City Manager Tanks stated that in order to be in compliance with DCA's Active City requirements, the City will have to adopt a complete Comp Plan before transition ends. This will be done as a backup plan until the City's comp plan is completed and will replace this one as a stand-in.

Councilmember Auch asked if we have an update on the City's Comp Plan with Grice. City Manager Tanks mentioned that there was a delay and provided details. A lengthy discussion ensued. City Manager mentioned that Mr. John Funny can come to the April 7th Work Session, to provide an update and answer any questions/concerns. Additional discussion ensued. City Manager Tanks invited Special Projects Manager Xavier Ross to provide additional details and updates.

Mayor Pro Tem Jeffcoat inquired about the updated expected completion date. Mr. Ross confirmed that the project is projected to be completed in FY 2026, with a timeframe ranging from as early as December to as late as March. City Manager Tanks suggested that we go into Executive Session to further discuss this topic.

Mayor Pro Tem introduced item D, an Agreement between the City and Cobb County for the November 4th, General Election and Subsequent Runoffs Required on December 2, 2025. No additional comments were made on this matter. City Manager Tanks noted that it was a necessary requirement.

Lastly, item E was introduced by Mayor Pro Tem Jeffcoat to Amend the Pay and Classification Plan. City Manager Tanks stated that the City needs to beef up the Planning and Zoning department due to the demand for Zoning. The City is planning to add four additional positions to the Zoning department: Deputy Director of Community Development, an additional Senior Planner, and 2 - Entry Level Planners. Mayor Pro Tem Jeffcoat and Councilmember Oladapo asked a couple of questions, which were addressed. The discussion then concluded.

6. ANNOUNCEMENTS

N/A

7. EXECUTIVE SESSION (IF NEEDED) FOR LITIGATION (O.C.G.A. 50-14-3(B)(1)(A) REAL ESTATE (O.C.G.A. 50-14-3 (B)(1)) PERSONNEL (O.C.G.A. 50-14-3 (B)(2)) AND MISC. EXEMPTIONS (O.C.G.A. 50-14-3 (B)(4)&(5))

Motion was made by Councilmember Oladapo to enter into Executive Session.

Councilmember Davis seconded. Motion carried 5-1. Councilmember Ferguson voted Nay. Council entered into Executive Session at 5:59pm.

Motion was made by Councilmember Ferguson to close Executive Session. Councilmember Davis seconded. Motion carried 6-0. Council closed Executive Session at 6:31pm.

8. ADJOURNMENT

Motion was made by Councilmember Oladapo to adjourn. Councilmember Ferguson seconded. Motion carried 6-0. Work Session adjourned at 6:31pm.

Dr. Michael Owens, Mayor

Susan Hiott, City Clerk

**A RESOLUTION OF THE CITY OF MABLETON ESTABLISHING A FEE SCHEDULE FOR
VENDOR PARTICIPATION IN CITY EVENTS AND FOR OTHER LAWFUL PURPOSES**

WHEREAS, the City of Mableton (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia;

WHEREAS, the duly elected governing authority of the City is the Mayor and Council (“City Council”) thereof;

WHEREAS, the City seeks to promote vibrant and well-organized community events that support local businesses, vendors, and nonprofit organizations;

WHEREAS, the City recognizes the importance of a structured City event fee schedule to ensure fairness and consistency in event participation;

WHEREAS, the City desires through this Resolution to establish a City events vendor fee schedule help cover administrative and logistical costs associated with vendor participation in City events; and

WHEREAS, the City Council finds this Resolution to be in the best interest of the health, safety and welfare of the City.

IT IS HEREBY RESOLVED, by the governing authority of the City of Mableton as follows:

- a. **Fee Schedule.** The fee schedule for vendors approved to participate in City events is hereby established as follows:

Type	Fee
Food Truck	\$50
Food Cart	\$50
Food Trailer	\$50
Non-food vendor/retailer	\$50
Non-profit vendor/retailer	\$0

- b. **Participation subject to Approval.** Requests for participation in city events shall be reviewed on a case-by-case basis, and are subject to approval based upon factors which include the nature of the event, space requirements, regulatory compliance and other event specific logistics and needs.

Section 2. It is hereby declared to be the intention of the City Council that:

- (a) All sections, paragraphs, sentences and phrases of this Resolution are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.
- (b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Resolution is severable from every other section, paragraph, sentence, clause or phrase of this Resolution. No section, paragraph, sentence, clause or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Resolution.
- (c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of this Resolution.

Section 3. The City Attorney and City Clerk are authorized to make non-substantive editing and renumbering revisions to this Resolution for proofing and renumbering purposes.

SO RESOLVED this _____ day of _____, 2025.

ATTEST:

CITY OF MABLETON, GEORGIA:

Susan D. Hiott, City Clerk

Michael Owens, Mayor

APPROVAL AS TO FORM:

Emilia Walker-Ashby, Interim City Attorney

**A RESOLUTION TO APPROVE GEORGIA FUND 1 (LGIP) RESOLUTIONS
AUTHORIZING CITY MANAGER AND FINANCE DIRECTOR TO ACCESS THE
CITY OF MABLETON GEORGIA FUND 1 ACCOUNTS AND TO AUTHORIZE THE
MAYOR TO EXECUTE THE GEORGIA FUND 1 RESOLUTIONS**

WHEREAS, the City of Mableton (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia;

WHEREAS, the duly elected governing authority of the City is the Mayor and Council (“City Council”) thereof;

WHEREAS, O.C.G.A. § 36-83-1, et seq. authorizes Georgia local governments to invest funds through Georgia Fund 1, a local government investment pool (LGIP);

WHEREAS, Georgia Fund 1 requires that a local government’s government body authorize any change to the local government’s accounts, which are utilized for deposits and withdrawals;

WHEREAS, recent changes in personnel at the City have precipitated the need for a change in authorization for access to the City’s investment account with Georgia Fund 1 (“Account”);

WHEREAS, the City desires to authorize the new City Finance Director to access such Account by authorizing the attached Georgia Fund 1 resolutions.

IT IS HEREBY RESOLVED, by the City Council of the City of Mableton, Georgia and it is hereby resolved by the authority of said City Council as follows:

Section 1. Authorization.

1. That the City Manager and City Finance Director are hereby authorized to access the City’s investment account with Georgia Fund 1.
2. That the Mayor is hereby authorized to execute the attached Georgia Fund 1 Resolution to enable the City Manager and Finance Director to access the Account.
3. That the City Manager is hereby authorized to take such action as necessary to effectuate the intent of this Resolution.

Section 2. It is hereby declared to be the intention of the City Council that:

- (a) All sections, paragraphs, sentences and phrases of this Resolution are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.
- (b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Resolution is severable from every other section, paragraph, sentence, clause or phrase of this Resolution. No section, paragraph, sentence, clause or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Resolution.
- (c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of this Resolution.

Section 3. The City Attorney and City Clerk are authorized to make non-substantive editing and renumbering revisions to this Resolution for proofing and renumbering purposes.

SO RESOLVED this 9th day of April, 2025.

ATTEST:

CITY OF MABLETON, GEORGIA:

Susan D. Hiott, City Clerk

Michael Owens, Mayor

APPROVAL AS TO FORM:

Emilia Walker-Ashby, Interim City Attorney



AGENDA ITEM MEMORANDUM

MEETING OF: April 9, 2025

DEPARTMENT: [DEPARTMENT]

ISSUE/AGENDA ITEM TITLE: A Resolution of the City of Mableton Designating Signatories for the City of Mableton - Finance Director Karen Ellis

BACKGROUND/SUMMARY: RES 2025-04-03 Assigned # - Resolution designating signatories for the City of Mableton - to include Finance Director Karen Ellis.

BUDGETED/FINANCIAL IMPACT – FUND:

RECOMMENDATION:

ATTACHMENTS:

1. Resolution Updating Bank Signatories Rev. 4.9.25

**A RESOLUTION OF THE CITY OF MABLETON DESIGNATING SIGNATORIES FOR
THE CITY OF MABLETON AND FOR OTHER LAWFUL PURPOSES**

WHEREAS, the City of Mableton (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia;

WHEREAS, the duly elected governing authority of the City is the Mayor and Council (“City Council”) thereof;

WHEREAS, it is the desire of the City Council to designate the individuals named herein as signatories authorized to conduct transactions on city financial accounts;

WHEREAS, the City Council finds this Resolution to be in the best interest of the health, safety and welfare of the City.

IT IS HEREBY RESOLVED, by the governing authority of the City of Mableton as follows:

- a. **Designated Signatories.** The following named City officials and employees are hereby designated as signatories and authorized to conduct transactions on City financial accounts, such as obtaining account information, performing general account transactions, including, but not limited to, wiring funds, making debit withdrawals, transferring funds, signing counterchecks, and place and remove stop payment requests:
 1. **Michael Owens, Mayor**
 2. **William Tanks, City Manager**
 3. **Karen Ellis, Finance Director**
 4. **Susan Hiott, City Clerk**
- b. **Limitation.** No person designated as a signatory shall be authorized to withdraw and/or transfer an amount greater than One Hundred Thousand Dollars from any City account, per transaction and/or day, without the written approval of two signatories authorized under this Resolution.

Section 2. It is hereby declared to be the intention of the City Council that:

- (a) All sections, paragraphs, sentences and phrases of this Resolution are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

- (b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Resolution is severable from every other section, paragraph, sentence, clause or phrase of this Resolution. No section, paragraph, sentence, clause or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Resolution.
- (c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of this Resolution.

Section 3. The City Attorney and City Clerk are authorized to make non-substantive editing and renumbering revisions to this Resolution for proofing and renumbering purposes.

SO RESOLVED this _____ day of _____, 2025.

ATTEST:

CITY OF MABLETON, GEORGIA:

Susan D. Hiott, City Clerk

Michael Owens, Mayor

APPROVAL AS TO FORM:

Emilia Walker-Ashby, Interim City Attorney



AGENDA ITEM MEMORANDUM

MEETING OF: April 9, 2025

DEPARTMENT: [DEPARTMENT]

ISSUE/AGENDA ITEM TITLE: First Read - Consideration of an Ordinance Creating Chapter 6, Municipal Court of the City of Mableton Code of Ordinances - City Attorney Emilia Walker-Ashby

BACKGROUND/SUMMARY:

BUDGETED/FINANCIAL IMPACT – FUND:

RECOMMENDATION:

ATTACHMENTS:

1. Municipal Court Ordinance Rev. 4.4.25

**STATE OF GEORGIA
COBB COUNTY
CITY OF MABLETON**

ORD

AN ORDINANCE CREATING CHAPTER 6, MUNICIPAL COURT, OF THE CITY OF MABLETON CODE OF ORDINANCES AND FOR OTHER LAWFUL PURPOSES

WHEREAS, the City of Mableton (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia;

WHEREAS, the duly elected governing authority of the City is the Mayor and Council (“City Council”) thereof;

WHEREAS, Article IV, Judicial Branch, of the City Charter, the City court shall be known as the Municipal Court of the City of Mableton;

WHEREAS, the City Council desires through this Ordinance to adopt rules and regulations for the successful operation of the Municipal Court of the City of Mableton; and

WHEREAS, the City Council finds this Ordinance to be in the best interests of the health, safety, and general welfare of the City.

IT IS HEREBY ORDAINED by the governing authority of the City of Mableton, as follows:

Section 1: The City Code of Ordinances is hereby amended to create Chapter 6, Municipal Court, Article 1, Generally, to read as follows:

CHAPTER 6 – MUNICIPAL COURT

ARTICLE 1 - GENERALLY

Sec. 6.1.1 - City Court.

In accordance with section 4.10 of the Charter, the city court shall be formally known as the “Municipal Court of the City of Mableton.” Powers and jurisdiction of the municipal court are described in article IV of the Charter.

Sec. 6.1.2 - Judge and judge pro-tem.

- (a) In accordance with section 3.10 of the Charter, the municipal court judge shall be nominated by the mayor subject to approval by the city council, and shall serve as the chief judge of the municipal court.

- (b) In accordance with section 3.10 of the Charter, the mayor shall also nominate one or more judges pro tempore subject to approval by the city council. Judges pro tempore shall have the same qualifications as the chief judge.
- (c) The chief judge and judges pro tempore shall serve one-year terms, which may be made automatically renewable by contract. The chief judge and judges pro tempore shall serve until their successors are appointed and qualified.
- (d) No person shall be qualified or eligible to serve as judge unless they shall have attained the age of 21 years and shall have been a member of the State Bar of Georgia for a minimum of five years.
- (e) Per this ordinance, the compensation of the chief judge and judges pro tempore shall be fixed by contract.

Sec. 6.1.3 - Additional personnel and support.

- (a) *Municipal court administrator.* The mayor shall nominate the court administrator, subject to approval by the city council. The court administrator shall act as the department head for the municipal court. The same person may serve as court clerk and court administrator.
- (b) *Municipal court clerk.* The municipal court clerk(s) shall be selected by the city manager. The municipal court clerk shall report to and be directly supervised by the municipal court administrator.
- (c) *Bailiff.* The city shall secure at least one law enforcement officer to serve as a bailiff whenever the municipal court is in session.
- (d) *Solicitor.* The mayor shall nominate the court solicitor(s) subject to approval by the city council. The compensation of the solicitor(s) shall be fixed by contract.
- (e) *Indigent defense.* The city shall provide indigent defendants with counsel as provided by state law.
- (f) *Translator.* The city shall provide translation services as required by state law.
- (g) *Intermediary interpreter.* The city shall provide interpreter services as required by state law.
- (h) *Warrants and other writs.* Police officers of the city police department, county police department, county sheriff's department or any other law enforcement officer may execute warrants and other writs in furtherance of the court's jurisdiction and orders.

Sec. 6.1.4 - Court sessions.

The municipal court shall convene as determined necessary by the city to keep the court dockets current. The schedule of court sessions shall be maintained by the court clerk.

Sec. 6.1.5 - Court fees.

The municipal court shall have authority to establish a schedule of fees to defray the cost of operation.

Sec. 6.1.6 - Fines and other punishment.

- (a) The municipal court may fix punishment for offenses within its jurisdiction not exceeding a fine of \$1,000.00 or imprisonment for 180 days or both such fine and imprisonment or may fix punishment by fine, imprisonment, or alternative sentencing as now or hereafter provided by law. For fines due from any defendant, execution may be issued by the court clerk and collected as provided by law.
- (b) Persons charged with traffic violations or other offenses as specified by the court may, prior to the time for their court appearance, plead guilty in writing and pay to the city as their fine the amount set as the appearance bond for the offense charged. Persons charged with driving under the influence of alcohol or drugs and other serious offenses, as determined by the municipal court judge, shall be required in all cases to appear before the court for disposition of the case.

Sec. 6.1.7 - Rules.

The chief judge shall have full power and authority to make reasonable rules and regulations necessary and proper to secure the efficient and successful administration of the municipal court; provided, however, that no rules and regulations shall be inconsistent with applicable city, state or federal rules and regulations. Such rules and regulations shall be filed with the city clerk and made available for public inspection.

Sec. 6.1.8 - Evidence.

The municipal court shall have the same authority as superior courts to compel the production of evidence in the possession of any party; to enforce obedience to its orders, judgments, and sentences; and to administer such oaths as are necessary.

Sec. 6.1.9 - Summonses, subpoenas and warrants.

- (a) The municipal court may compel the presence of all parties necessary to a proper disposal of each case by the issuance of summonses, subpoenas, and warrants which may be served as executed by any officer as authorized by this charter or by law.
- (b) Each judge of the municipal court shall be authorized to issue warrants for the arrest of persons charged with offenses against any ordinance of the city, and each judge of the municipal court shall have the same authority as a magistrate of the state to issue warrants for offenses against state laws committed within the city.

Sec. 6.7.10 - Contempt of court.

The municipal court shall have authority to punish for contempt in accordance with section 4.13 of the Charter and other applicable laws, provided that such punishment shall not exceed \$200.00 or ten days in jail.

Sec. 6.7.11 -Appeal.

The right of certiorari from the decision and judgment of the municipal court shall exist in all criminal cases and ordinance violation cases, and such certiorari shall be obtained under the sanction of a judge of the Superior Court of Cobb County under the laws of the State of Georgia regulating the granting and issuance of writs of certiorari.

Sec. 6.7.12 - Bail

The municipal court shall have authority to establish bail and recognizances to ensure the presence of those charged with violations before such court, and shall have discretionary authority to accept cash or personal or real property as surety for the appearance of persons charged with violations. Whenever any person shall give bail for that person's appearance and shall fail to appear at the time fixed for trial, the bond shall be forfeited by the judge presiding at such time, and an execution issued thereon by serving the defendant and the defendant's sureties with a rule nisi, at least two days before a hearing on the rule nisi. In the event that cash or property is accepted in lieu of bond for security for the appearance of a defendant at trial, and if such defendant fails to appear at the time and place fixed for trial, the cash so deposited shall be on order of the judge declared forfeited to the city, or the property so deposited shall have a lien against it for the value forfeited which lien shall be enforceable in the same manner and to the same extent as a lien for city property taxes.

Sec. 6.7.13 - Minor traffic offenses.

- (a) Pursuant to O.C.G.A. § 17-6-11, any person cited for a traffic offense shall be released in lieu of bail upon showing his driver's license. This provision does not apply to any charges of driving under the influence or other offenses for which a person may be lawfully jailed.
- (b) All persons arrested or cited for parking violations shall be released on their own recognizance.
- (c) This subsection does not apply to any charges of driving under the influence or other offenses for which a person may be lawfully jailed.

Sec. 6.7.14 - Professional bondsmen.

No professional bondsman shall be accepted as surety on a bail bond unless the person holds a current business license in the city, is approved by the city manager and/or his designee, and has fully complied with all other city requirements for bonding companies.

Sec. 6.7.15 - Failure or refusal to give bond.

If the accused or a witness shall fail or refuse to give the bond and security as required under this article, the person so failing or refusing may be confined or kept under guard, so as to be present to abide the trial or to testify as the case may be.

Section 2. It is hereby declared to be the intention of the City Council that:

- a) All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.
- b) All sections, paragraphs, sentences and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.
- c) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.
- d) In the event any portion of this Ordinance shall be declared or adjudged invalid or unconstitutional, it is the intention of the City Council of the City that such adjudication shall in no manner affect the other sections, sentences, clauses or phrases of this Ordinance which shall remain in full force and effect, as if the invalid or unconstitutional section, sentence, clause or phrase were not originally a part of the Ordinance.

Section 3. The City Attorney and City Clerk are authorized to make non-substantive editing and renumbering revisions to this Ordinance for proofing and renumbering purposes.

Section 4. The effective date of this Ordinance shall be June 1, 2025, unless required otherwise by the City Charter, state and/or federal law. In the event that any effective date herein is determined by a Court of law to be invalid, said effective date shall instead be the earliest date allowed by law.

SO ORDAINED this _____ day of _____, 2025.

ATTEST:

CITY OF MABLETON, GEORGIA:

Susan D. Hiott, City Clerk

Michael Owens, Mayor

APPROVAL AS TO FORM:

Emilia Walker-Ashby, Interim City Attorney