

CITY OF MABLETON, GEORGIA

Riverside EpiCenter
135 Riverside Pkwy, Austell, GA 30168
February 14, 2024 @ 5:15PM

The Honorable Michael Owens, Mayor - Present
The Honorable Ron Davis, District 1 Councilmember - Present
The Honorable Dami Oladapo, District 2 Councilmember - Present
The Honorable Keisha Jeffcoat, District 3 Councilmember - Present
The Honorable Patricia Auch, District 4 Councilmember - Present
The Honorable TJ Ferguson, District 5 Councilmember - Present
The Honorable Debora Herndon, District 6 Councilmember - Present

CITY COUNCIL WORKSESSION MINUTES

1. CALL TO ORDER Mayor Michael Owens

2. ROLL CALL - Quorum was present.

3. NEW BUSINESS:

a. FIRST READ: Ordinance Creating Article 5, Finance, of Chapter 2, Administration, of the City Code of Ordinances (Frank Milazi)

Financial Consultant Frank S. Milazi provided a Powerpoint presentation on the first read of the Ordinance Creating Article 5, Finance, of Chapter 2, Administration of the City Code of Ordinances. The power point presentation is available in the record. Highlights of the ordinance included:

- The fiscal year shall commence on July 1 and end on June 30.
- The Municipal Budget Policy was summarized.
- Municipal fund balance was explained.
- Accounting and auditing policies were summarized.
- Debt policy was explained.
- Investment policy and cash management were explained.
- Monetary Receipt Policy was explained.
- Contracting and purchasing procedures and sales and disposition of property were addressed.

4. DISCUSSION:

a. Georgia Interlocal Risk Management Agency Membership (Susan Hiott)

City Clerk Susan Hiott reported on the property and casualty and liability insurance proposed coverage with Georgia Interlocal Risk Management Agency (GIRMA). The information is available in the agenda packet. She added the insurance year runs May to May, so the premium will be pro rated until May, and then the City will pay full premium. The premium is \$16,073 yearly. Questions and discussion followed.

b. City Employment Screening Services (Susan Hiott)

City Clerk Susan Hiott provided background information. She pointed out the importance of having background checks and drug tests prior to hiring. She had researched three companies: Chekr, Secure Hire, and Paycom. The information is available in the record. She recommended the council authorize the mayor, in conjunction with the City Attorney, to further negotiate, finalize, and execute an agreement for employment with one of the screening agencies. It was noted that the City already used Paycom for payroll, but Paycom's contract for background checks was stringent, and the City Attorney would need to negotiate further regarding Paycom's proposed contract. Questions and discussion followed.

5. EXECUTIVE SESSION (IF NEEDED) FOR: NONE

Litigation O.C.G.A. 50-14-3 (b)(1)(A)

Real Estate O.C.G.A. 50-14-3 (b)(1)

Personnel O.C.G.A. 50-14-3 (b)(2)

Exemptions O.C.G.A. 50-14-3 (b)(4)&(5)

6. ADJOURNMENT

Motion to adjourn was made by Councilmember Jeffcoat and seconded by Councilmember Oladapo. The motion carried unanimously. The meeting adjourned at 6:33 p.m.

(Mayor and Council immediately opened the Regular Meeting. Councilmember Oladapo made a motion to amend the Regular Agenda to allow a ten minute recess. Councilmember Ferguson seconded the motion. There was a ten minute recess.)