



CITY OF MABLETON, GEORGIA
Riverside EpiCenter
135 Riverside Pkwy, Austell, GA 30168
August 28, 2024 at 6:30 PM

The Honorable Michael Owens, Mayor
The Honorable Ron Davis, District 1 Councilmember
The Honorable Dami Oladapo, District 2 Councilmember
The Honorable Keisha Jeffcoat, Mayor Pro Tem/District 3 Councilmember
The Honorable Patricia Auch, District 4 Councilmember
The Honorable TJ Ferguson, District 5 Councilmember
The Honorable Debora Herndon, District 6 Councilmember

CITY COUNCIL REGULAR MEETING MINUTES

1. CALL TO ORDER

Mayor Pro Tem Jeffcoat opened the meeting.

2. ROLL CALL

City Clerk Hiott conducted the roll call and a quorum was present. Mayor Owens was absent.

3. INVOCATION

Led by Councilmember Ron Davis.

4. PLEDGE OF ALLEGIANCE

Led by Councilmember Ferguson.

5. APPROVAL OF AGENDA

Motion was made by Councilmember Ferguson and seconded by Councilmember Oladapo to approve the agenda. The motion carried 6-0.

6. PUBLIC HEARINGS

None

7. PRESENTATIONS/ACKNOWLEDGEMENTS/PROCLAMATIONS

a. Proclamation - Recognizing Women's Equality Day in the City of Mableton

Mayor Pro Tem Jeffcoat read the Proclamation Recognizing Women's Equality Day and commented additionally about women's equality.

8. APPOINTMENTS

None.

- 9. PUBLIC COMMENTS** - 2 minutes per speaker - no more than 30 minutes for all speakers. Anyone wishing to make a public comment should complete and submit the public comment card to the City Clerk prior to the start of the meeting.

Sam Culbreath of the Austell Community Task Force (ACT) announced information about upcoming meetings. He stated the Austell Task Force meets the first Monday of every month at the South Cobb Recreation Center at 7 pm.

10. CONSENT AGENDA

Motion was made by Councilmember Ferguson and seconded by Councilmember Davis to approve the Consent Agenda except Item (d) and to discuss separately Item (d) . The motion carried 6-0.

- a. Approval of August 14, 2024 Regular Meeting Minutes**
- b. Approval of August 14, 2024 Work Session Minutes**
- c. Consideration and Approval to authorize to expend \$11,785 for a corporate recruiter's seat with LinkedIn - City Manager Bill Tanks**
- d. Consideration and Approval of Financial Consultant Services Agreement with Chris Pike, Financial Consultant - Base rate of \$3000/month Retainer for approximately 20 hours/month - Additional services \$150/hour - City Manager Bill Tanks**

Per previous motion Item 10 (d) was discussed separately from the Consent Agenda.

Attorney Walker-Ashby clarified that she had modified Mr. Pike's agreement, and Mr. Pike had not seen the amended agreement. She asked for a motion that would allow some flexibility for the Mayor to further negotiate and execute the final agreement but not to exceed the amounts stated in the agreement.

Questions and discussion followed about the terms of the agreement and changes:

- General language regarding contractor fees was added.
- Language regarding the pay structure, which reads more like a flat rate - it will be a flat rate of \$3,000 for an average 5 hours a week, approximately 22 hours a month.
- In its scope, the legal language was amended. There were minor changes, such as regarding the indemnification clause.

City Manager Tanks explained why the agreement was time-sensitive, due to financial positions and that financial services needed to be addressed.

Motion was made by Councilmember Ferguson and seconded by Councilmember Davis to authorize the Mayor to further negotiate and execute in substantial form and not to exceed the amount stated, (\$3000 month and additional services may be requested at \$150 an hour). The motion passed 6-0.

RECONSIDER ITEM 10 C

Motion was made by Councilmember Auch and seconded by Councilmember Ferguson to reconsider Item 10 c and bring back for discussion. The motion carried 6-0.

Councilmember Auch asked if the LinkedIn services were covered under the services of the City's HR Consultant. City Manager Tanks explained HR Knowledge (HRK) was hired to update the compensation/pay plan, get a benefits package together, review and to update job descriptions to ADA Compliant. HRK's next task was to screen applicants. The City was currently using a free version of LinkedIn. The proposed version would give the City more access to higher talent. The City was looking at hiring ten department heads. The City can access and allow HRK to go out and look and recruit. LinkedIn can be used over and over again. The LinkedIn fee was not included in the HRK agreement. Mr. Tanks said that utilizing headhunter fees was more expensive.

Councilmember Ferguson inquired about the cost and math of the service. Mr. Tanks provided additional explanation. Councilmember Oladapo asked if the HRK company would own the LinkedIn account and Mr. Tanks replied that the City of Mableton would own the account.

Attorney Walker-Ashby reported the Council had previously reviewed the first read of a centralized purchasing policy, and the proposed Mableton Purchasing Policy would be brought back to the Council.

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11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

a. Consideration and Approval of an Ordinance Amending the Year 2024 Regular Meeting Schedule and Other Purposes - Second Read - City Manager Bill Tanks

Mayor Pro Tem Jeffcoat announced the second read for the Ordinance Amending the Year 2024 Regular Meeting Schedule. Mr. Tanks explained how the volume of work and

activities in the City's transition was increasing. Council will also need to talk and interview candidates in Executive Sessions. The added work sessions include: September 9th, October 7th, and December 9th.

Motion was made by Councilmember Oladapo and seconded by Councilmember Herndon to approve the Ordinance Amending the Year 2024 Regular Meeting Schedule. The motion carried 6-0.

b. Consideration of Resolution Authorizing Adoption of the Purchasing Card (P-Card) Policy or the Purpose of Establishing a Purchasing Card Program - City Manager Bill Tanks

Mayor Pro Tem Jeffcoat announced the item. Mr. Tanks noted the item was previously discussed at the work session. Questions and discussion followed:

- There is a law that regulates p-cards. There must be a policy.
- Councilmember Auch noted that there were not any procedures in place and Mr. Tanks explained the procedures and processes will occur as the City goes through the training.
- The p-card is for purposes of procurement.
- The City has two debit cards right now and needs to get away from using those cards. The debit card is vulnerable. A p-card is based on credit and is protected and safer.
- Councilmember Davis reiterated that debit cards were vulnerable.
- P-cards have limits set, and can be cut off.
- The p-card program can't start until there is a policy.
- Councilmember Auch did not want p-cards activated until procedures were in place.

Motion was made by Councilmember Auch and seconded by Councilmember Ferguson to approve Resolution Adopting a P-Cards Policy, adding that p-cards are not issued until training is complete and procedures are in place. The motion carried 6-0.

c.

1. Consideration and Approval to approve Resolution to resolve to authorize the Mayor to execute an agreement with JP Morgan Chase Bank for the provision of a purchasing card program - City Manager Bill Tanks

Motion was made by Councilmember Ferguson and seconded by Councilmember Oladapo to Approve Resolution to Authorize the Mayor to Execute an Agreement with JP Morgan Chase Bank for the provision of a purchasing card (p-card) program. The motion carried 6-0.

13. OTHER BUSINESS/DISCUSSION

None.

14. CITY MANAGER'S ANNOUNCEMENTS/COMMENTS

Mr. Tanks asked for an Executive Session for purpose of real estate. City Attorney Walker-Ashby asked to also include personnel.

15. CITY ATTORNEY/CITY CLERK/STAFF ANNOUNCEMENTS/COMMENTS

16. MAYOR AND COUNCIL ANNOUNCEMENTS/COMMENTS

Myor Pro Tem Jeffcoat and Council thanked everyone for attending and wished everyone a happy and safe Labor Day. Additional comments included:

- Councilmember Auch showed slides and invited everyone to the Group Walk/Run on Thursday, August 29th, at South Cobb Regional Library at 6:30 pm. She reminded the temperatures would be hot. If participate, take a look at your surroundings and think of ways where Mableton can be more pedestrian, walkable, and mobile friendly.
- Councilmember Auch announced information organized by Cobb County Water System about Saturday September 7th at 9 am for Heritage Park Stream Clean Up of Nickajack Creek.
- Councilmember Ferguson announced that August 26 and every day should be Women Equality Day. He reported that yesterday, he attended an Empowering Voices Panel about exercising to vote. He encouraged everyone to exercise their right to vote.
- October 7th was the deadline to register to vote.
- Councilmember Herndon encouraged everyone to check their voter registration information.
- Councilmember Jeffcoat read Mayor Owens's statement about being in Athens attending a leadership academy by Georgia Municipal Association. The program is dedicated to helping mayors be stronger leaders and thanked everyone for their understanding.
- Councilmember Jeffcoat spoke about Women Equality. One of the reasons she got involved in local government was because of her strong grandmother and other women family members. She spoke about getting the people out to vote and encouraged everyone to vote.
- Mayor Pro Tem Jeffcoat encouraged everyone to attend the summer concert series at the Mable House Amphitheater.

17. EXECUTIVE SESSION (IF NEEDED) FOR LITIGATION (O.C.G.A. 50-14-3(B)(1)(A)REAL ESTATE(O.C.G.A. 50-14-3 (B)(1)) PERSONNEL (O.C.G.A. 50-14-3 (B)(2)) AND MISC. EXEMPTIONS (O.C.G.A. 50-14-3 (B)(4)&(5))

Motion was made by Councilmember Auch and seconded by Councilmember Oladapo to go into Executive Session for real estate and personnel. The motion passed unanimously. Yeas: Davis, Oladapo, Jeffcoat, Auch, Ferguson, and Herndon. The motion passed 6-0 at 7:52 pm.

Motion was made by Councilmember Oladapo and seconded by Councilmember Davisto to close Executive Session. The motion carried unanimously. Yeas: Davis, Oladapo,

Jeffcoat, Auch, Ferguson, Herndon

18. ADJOURNMENT

Motion was made by Councilmember Oladapo and seconded by Councilmember Herndon to adjourn. The motion passed 6-0.

The meeting adjourned at 8:55 pm.

Dr. Michael Owens, Mayor

Susan Hiott, City Clerk